

## Job 2016-7

### College of Applied Arts

### School of Social Work

**Position:** Director, School of Social Work

**Job Posting #:** 2016-7

**Review Date:** October 30, 2015

**Appointment Date:** Fall 2016

### Position Description

Texas State University invites applications for the position of Director of the School of Social Work. The position includes a concurrent appointment as a faculty member at the rank of Associate Professor or Professor. Applicants at Associate Professor rank will be considered based on their potential to achieve promotion to Professor rank at the time of hire. The successful applicant will receive the appropriate rank and title based on University and departmental established standards.

The Director (a 12-month position) is the chief executive officer of the School of Social Work, and is responsible to the Dean of the College of Applied Arts. The School has more than 660 students (Pre-majors, BSWs, and MSWs), 22 full-time faculty, more than 10 adjuncts, and 5 professional staff members.

The Director is expected to exercise vision and leadership in scholarly activities, faculty development, curriculum, and professional service, placing emphasis on the continuing development and maintenance of outstanding on-campus and online programs in the undergraduate and graduate programs. The Director has a special obligation to promote ethnic, gender, and other cultural diversity in the school. The Director is responsible for the following daily administrative oversight and management tasks:

- \*academic leadership in the school
- \*recruitment, retention, and evaluation of diverse and distinguished faculty
- \*promotion of professional development for faculty and staff
- \*providing high quality instructional programs
- \*maintenance of accreditations and accreditation standards
- \*increasing scholarly and grant activity
- \*advising, recruitment, and retention of diverse students
- \*facilitation of strategic planning
- \*preparation, monitoring, and execution of the departmental budget
- \*oversight of curriculum and student degree plans
- \*effective collaboration with campus and community stakeholders
- \*resource development activities

### Qualifications

#### Required:

1. A Master of social work degree from an accredited program with 2 years post-graduate practice experience; an earned doctorate degree (preferably in social work or social welfare) from an accredited program(s); and at least 10 years of experience in undergraduate and graduate social work education.
2. Evidence of successful administrative leadership experience to include: (a) a strong track record of supervision and an ethical, participatory, and transparent management style that encourages, empowers, and develops faculty and staff yet provides critical evaluative feedback; (b) a demonstrated ability to effectively communicate with and promote diversity among faculty, staff, and students; (c) demonstrated successful experience with strategic planning, budget management, and scheduling of classes.
3. Established track record of scholarship and demonstrated administrative experience developing new revenue streams including resource development, solicitation of grants and contracts to ensure adequate program resources, and demonstrated ability to effectively interact and communicate with stakeholders in the University and local community, alumni, donors, and external funding sources.
4. Demonstrated knowledge of and experience with Council on Social Work Education reaffirmation of accreditation.
5. An established record of quality teaching, scholarship, and service activities, and evidence of ongoing, current high-quality activity in these areas at the level of Associate or Professor.
6. The successful applicant will receive the appropriate rank and title based on university and department established standards.

#### Preferred:

1. Experience with distance education technologies/instructional modalities.
2. Demonstrated commitment to engaging the community and fostering productive relationships with alumni and donors.
3. Evidence of skill working collaboratively with University, and community-based stakeholders, to articulate and accomplish the School's mission of leadership for change in the public sector.

4. Evidence of administrative experience with an emerging, comprehensive, graduate degree-conferring university.
5. Experience with academic program development.
6. Evidence of knowledge about and experience with issues and trends of national importance.
7. Licensure at the LMSW or LCSW level, and/or potential to obtain licensure in Texas.

**Application Procedures**

Applicants should **electronically** submit a letter of application responding to each of the required **and** preferred qualifications stated above, a completed university application form (<http://facultyrecords.provost.txstate.edu/faculty-employment/application.html>), a current curriculum vita, contact information for a minimum of five references, and unofficial transcripts to [SowkDirSearch@txstate.edu](mailto:SowkDirSearch@txstate.edu).

Search finalists will be required to provide official transcripts from all degree granting Universities.

**Texas State University is a tobacco-free campus. Smoking and the use of any tobacco product will not be allowed anywhere on Texas State property or in university owned or leased vehicles.**

Faculty Records - J. C. Kellam, Room 1015 - Phone: 512.245.3628